



COUNTY OF VENTURA HUMAN SERVICES AGENCY

Barry L. Zimmerman
Director

April 20, 2010

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Approval of a Modification to the Workforce Investment Act Strategic Five-Year Local Plan for Program Year 2009-10 and Authorize the Chair of the Board of Supervisors to Sign the Modification

Melissa Livingston
Deputy Director
Administrative Services

Linda Henderson
Deputy Director
Adult & Family Services

Lauri Flack
Deputy Director
Business & Employment
Services

Judy Webber
Deputy Director
Children & Family Services

Curtis Updike
Deputy Director
Transitional Assistance

Recommendation:

It is recommended that your Board approve and authorize the Chair of the Board of Supervisors to sign the attached modification to the Workforce Investment Act (WIA) Strategic Five-Year Local Plan for Program Year (PY) 2009-10 for the Ventura County Workforce Investment Area. (This will be the fifth year extension to the initial Five-Year Plan established in February 2000. The extension is necessary because the WIA has not yet been reauthorized.) **Board of Supervisors' approval is required by the State.**

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	Federal Allocation-Workforce Investment Act and American Recovery and Reinvestment Act (ARRA)
Funding Match Required:	No
Impact on Other Departments:	None

There are no County costs associated with this action. Estimated WIA and ARRA revenue and appropriations for the WIA Title I programs and services referenced in the Local Plan modification are included in the FY 2009-10 adopted budget. Any necessary changes in WIA/ARRA revenue and appropriations resulting from final allocations will be included in future budgetary adjustments, as needed.

Discussion:

The Workforce Investment Act requires that each Local Workforce Investment Area (LWIA) adopt a Five-Year Strategic Plan (Local Plan). The Local Plan addresses such areas as the plan development process; local vision and goals; labor market analysis; leadership roles; a description of the One-Stop service delivery system; youth activities; administrative requirements; assurances, budget and participant service levels; and other requirements. The initial Local Plan for Ventura County was approved by your Board and the Workforce Investment Board (WIB) in February 2000. Since then, modifications reflecting updates to the Plan have been completed each year and submitted to the WIB, your Board, and the State for approval as required. PY 2004-05 marked the end of the initial Five-Year Plan; however, the State has permitted subsequent annual extensions of the Plan (PY 2009-10 is the fifth extension), pending WIA reauthorization.

The modification recommended for approval by your Board includes certain documents that are required to be submitted to the State in order to update the Plan for PY 2009-10. These documents include a new Signature Page (to be signed by the WIB and your Board); Budget Plan Summaries (identifying funding and other financial information for Adult, Youth and Dislocated Worker programs); Participant Plan Summary (identifying planned participant enrollments and other information); Local Negotiated Levels of Performance (note-that the State has not finalized local performance levels for PY 2009-10, but requires submittal of the form); copies of ongoing existing MOUs approved in previous years; copies of four Resource Sharing Agreements with co-located and mandated One-Stop partners initiated and approved last year and subsequently updated Agreements; and LWIA Grant Recipient Listing (identifying County of Ventura as Grant Recipient, Local Area Administrator, and Fiscal Agent) for PY 2009-10.

In addition, this year's modification includes local plan information relevant to ARRA funding, programs and participant service levels. Essentially, ARRA is a pass through federal allocation added to our WIA Title I core funding providing an augmentation of funds for workforce programs and services. The intent is to increase the number of customers served, and to increase the number and proportion of those customers who receive training. ARRA funds must be tracked and reported separately from existing WIA program allocations to support expenditure and provision of services. Hence, separate budgets and participant service level documents and plan information applicable to ARRA are included in the plan modification.

The PY 2009-10 Local Plan modification was originally presented in draft form to the WIB at its February 25, 2010 meeting, to open a mandatory thirty-day period for public comment. As required, a public notice was published and comments were solicited from interested parties. No public comments were received in the thirty-day comment period that ended March 26, 2010. The final document therefore stands as drafted. Receipt of the Local Plan modification instructions and forms from the State were delayed by the State this year due to the State's need to include information in the Plan relating to ARRA funding and programs in addition to the normal WIA core funding formula programs. The Plan Modification is being submitted to your Board at the earliest date possible.

Under the WIA and the Memorandum of Understanding between the WIB and your Board, the WIB and your Board act in "partnership" in producing a strategic plan for the services

and activities required by the Act. Thus your Board's review and approval of the Plan is required, along with that of the WIB, to comply with this requirement. The Plan modification must be signed by the Chairs of both the WIB and your Board prior to its submittal to the State. Agreement between the WIB and your Board on the Plan modification is necessary for maintaining designation of the County of Ventura as the Local Workforce Investment Area for the receipt of WIA funds.

The Plan modification submitted and recommended for approval includes projected revenue and participant service levels for the operation of WIA formula and ARRA funded programs in Ventura County for PY 2009-10. Listed below in Table A is the WIA core "formula" funding received in PY 2008-09 and the projected amount to be received in PY 2009-10. ARRA funding is listed in Table AA. Listed in Table B are actual and planned levels of participant enrollments for WIA core funds. ARRA planned participant service levels are noted in Table BB. On a monthly basis, the WIB Evaluation Committee tracks and reports to the full WIB actual expenditures and enrollments as compared to this Plan.

TABLE A: WIA Budget Plan Summary - Allocations				
WIA Fund	PY 08-09	PY 09-10	\$ Change	% Change
Adult	\$1,584,317	\$2,015,969	\$431,652	27.2%
Dislocated Worker	\$2,097,570	\$2,761,018	\$663,448	31.6%
Youth	\$1,672,238	\$2,131,180	\$458,942	27.4%
TOTAL	\$5,354,125	\$6,908,167	\$1,554,042	*29%

*The percentage of change is calculated on the basis of the allocation formula. The total percentage change in bold is calculated based on the total change in funding as compared to prior year.

Note- Rapid Response and other special grants are not included in the summary.

TABLE AA: ARRA Budget Plan Summary - Allocations				
Fund	N/A	PY 08-09/10	N/A	N/A
Adult		\$1,210,939		
Dislocated Worker		\$2,886,167		
Youth		\$2,868,591		
Total		\$6,965,697		

Note- Rapid Response and other special grants are not included in the summary.

Table B: WIA Participant Plan Summary				
WIA Category	PY 08-09 Actual Enrollments	PY 09-10 Carryover	PY 09-10 Plan Enrollments	Total Enrollment Plan – PY 09-10
Adult	248	134	154	288
Dislocated Worker	179	116	234	350
Youth	342	83	268	351
TOTAL	769	*333	656	989

*Certain participants enrolled in the prior year who have not completed services and therefore not exited from the program are carried forward to the current PY 09-10.

Table BB: ARRA Participant Plan Summary				
ARRA Category	N/A	PY 08-09 Carryover	PY 08-09/10 Enrollments	Total Enrollment Plan – PY 08-09/10
Adult		36		36
Dislocated Worker		0		
Youth			813	813
Total		36	813	849

*Certain participants enrolled in the prior year who have not completed services and therefore not exited from the program are carried forward to the current PY 09-10.

Figures in Table B identify only those WIA clients who are actually registered for services as described by the Act. They do not include the clients accessing universal services such as all persons who visit the Job & Career Resource Centers and receive employment and training-related information, referrals and certain workshop services. The funding sources listed in Table A above therefore also helps to support an estimated 39,000 universal access clients and contribute to the overall operations of our local network of services.

Approval of the Plan Modification for PY 2009-10 is recommended to meet the State's requirement for continuation of WIA funding and services in Ventura County including the provision of WIA support to assist in the operation of the Job and Career Centers, administrative support to the WIB and the development and implementation of the youth services system.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office and County Counsel. If you have any questions, please contact me at 477-5301 or Cheryl Moore, WIB Executive Director, at 477-5306.



BARRY L. ZIMMERMAN
Director

Exhibit 1 - PY 2009-10 WIA Local Plan Modification